Meeting Title |Minutes

## Meeting date | time December 21, 2018 | 12:10pm | Meeting location Main Lobby

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  | | --- | --- | | Meeting called by | Nelson Scott | | Type of meeting | Board Meeting | | Facilitator | Cynthia McCauley | | Note taker | Nancy Boyd | | Timekeeper | Nancy Boyd | | Cynthia McCauley, Kathy Barr, Jimmy Barr, Nelson Scott, Denice Philips, Nancy Boyd |

# Agenda topics

## Time allotted | 10 min. | Agenda topic Approve Minutes | Presenter Cynthia McCauley

Minutes of the previous meeting were distributed. Nelson Scott moved to approve the minutes as presented. Kathy Barr second the recommendation.

Conclusion: Motion carries unanimously.

## Time allotted | 10 min. | Agenda topic Approve Financials | Presenter Jimmy Barr

Financials were also presented for approval. Nelson Scott moved to approve the financials as presented. Kathy Barr second the recommendation.

Conclusion: Motion carries unanimously.

## Time allotted | 30 min. | Agenda topic Hurricane Michael Update | Presenter Cynthia McCauley

Cynthia McCauley shared with the board the following information pertaining to the effects of Hurricane Michael to Chautauqua:

• The school has definitely lost 3 students. Five students’ whereabouts are still unknown

• Only 8 to 9 adult students have returned

• Two of the portables had major damage and the portable for the adult program was destroyed

• So far, the damages have cost Chautauqua approximately $33,000

• Cynthia is working with FEMA to receive additional funding. She shared with the Board a proposal she has written to FEMA.

Cynthia also presented a report from the retirement audit which indicated Chautauqua is in compliance.

Additionally, Cynthia stated she will be writing a letter to the Bay District School Board indicating that Chautauqua will be following the Bay District Schools’ calendar for the 2019-2020 school year.

## Time allotted | 1 min. | Agenda topic Close Meeting | Presenter Mr. Scott

Discussion: Mr. Scott motions to close the meeting. Jimmy Barr seconds.

Conclusion: Motion carries unanimously. Meeting ended at 1:00 pm